

The Planning & Conservation Department has been conducting an annual Tree & Shrub Sale Program since 1999. In that time, impressively over 1 million trees have been purchased through the program.

Tree orders are picked up at 640 Forest Ave, Sheboygan Falls. Next to the ADRC building.

Please contact Tyler at (920) 459-1370 or email plancon@sheboygancounty.com with any program inquiries.

Ordering / Trouble-shooting Guide

- Website to order is sheboygancountytrees.com
- The main page includes ordering information and products available.
- If the sale is closed, you will not see any products listed.
- On the product list you can choose to see "More Info" or you can "Add to cart" without looking at the
 details.
- The screen snip below is an example of what you will see if you click "More Info". If you would like to purchase the item, click on the "Add to Cart" button. (highlighted in picture)

Sheboygan County Tree & Shrub Program

■ Back to all trees





Size: 18"-24"

- · Full sun is ideal
- · Adaptive to a variety of soils
- Zones 5-8
- · Fast growth rate
- · Flowers may be white with a tint of pink
- · Needs a pollinator
- · Leaves are olive green and turn yellow in fall
- · Apples ripen in fall and may be red, yellow, or green
- · Used for wildlife food



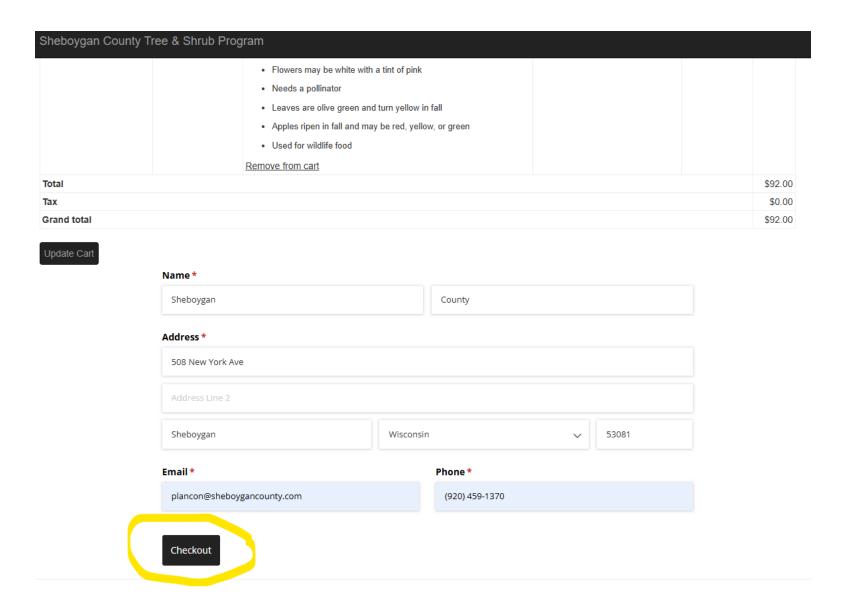




- After clicking "Add to Cart" you will see the screen below. If you would like to change the quantity, enter into the box under "# of Bundles" and change the number to how many you would like to order.
- Then click "Update Cart" button located on the lower left of the screen. (shown highlighted in picture below) The total price for the items in your cart will show only after you click "update cart".

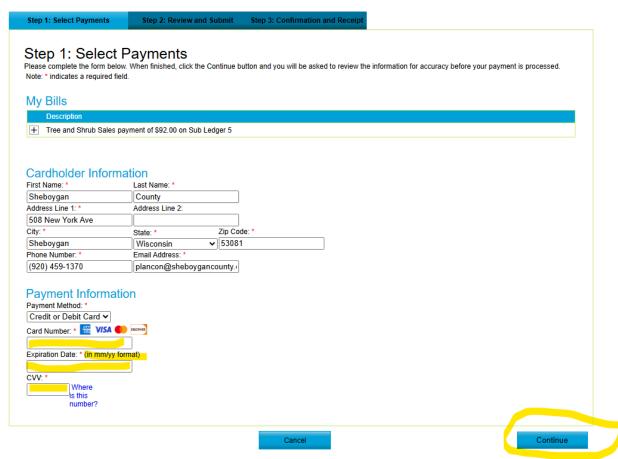
Sheboygan County Tree & Shrub Program ⇔ Back to all products Your cart (1) # of Bundles Price Total Code Item 23.00 per 10 \$23.00 Apple, Common Apple, Common Size: 18"-24" Please note that if a larger · Full sun is ideal amount is entered than what is available, the · Adaptive to a variety of soils amount will automatically Zones 5-8 default to what's left in Fast growth rate stock. · Flowers may be white with a tint of pink · Needs a pollinator · Leaves are olive green and turn yellow in fall · Apples ripen in fall and may be red, yellow, or green · Used for wildlife food Remove from cart Total \$23.00 Tax \$0.00 Grand total \$23.00 Update Cart Name *

• Once you have finished shopping and have all of your items you would like to purchase in your cart, enter in your personal information in the boxes found below the cart. Once your information is entered, please double check to make sure everything is accurate. Then, click "Checkout".

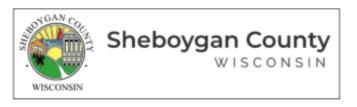


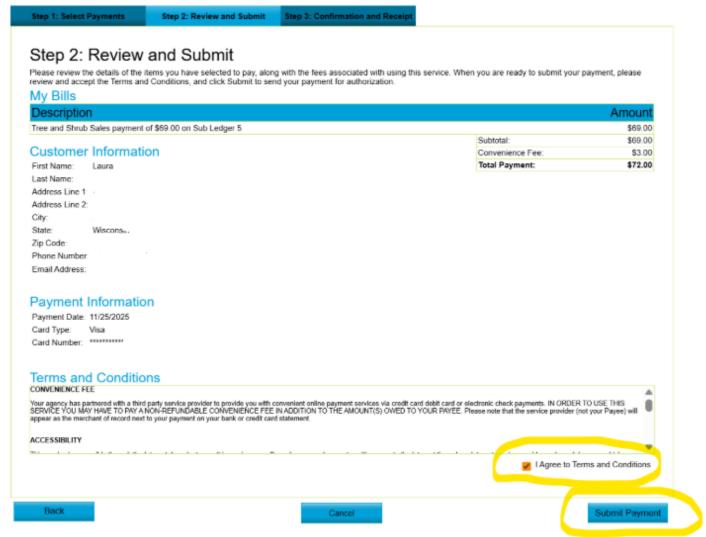
- After clicking "Checkout" it will take you to the payment screen.
- Some common issues with the payment screen:
 - o Only enter numbers, no spaces will be accepted in the "card number" line
 - o On the expiration date line, be sure to fill in the info exactly as it shows in the example. (mm/yy). If you do not enter it this way it will not accept it.



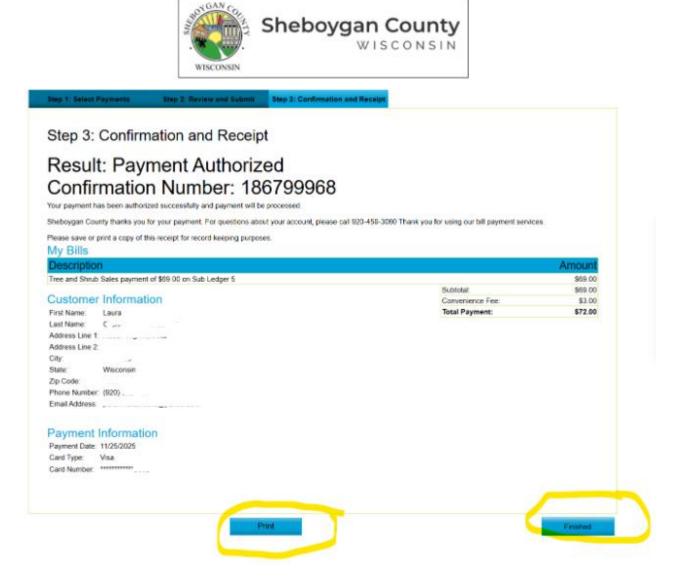


• After clicking Continue, you will see this screen. After reading the Terms and Conditions, click on the "I agree to Terms and Conditions" box. And then click "Submit Payment".





After submitting payment, it will take you to this screen. You can click print if you would like to print a copy
of the receipt. You can also take a screenshot of this screen for your records. Click on "Finished" when you
are done with this screen.



- Shortly after clicking on "Finished" you should receive two emails confirming your order. One email will be from support@pointandpay.com and one will be from notifications@cognitoforms.com.
 - If you do not receive confirmation emails, it could be that the email address was entered incorrectly, or it could be a service (internet) issue. If you do not get an email and need assistance, please call or email our office. 920-459-1370 or plancon@sheboygancounty.com
- Example of the two emails are pictured below.

From: support@pointandgay.com <support@pointandg 12:38:17="" 2025="" 28,="" october="" pm="" sent:="" th="" to:<="" tuesday,=""><th>awcom></th></support@pointandg>	awcom>			
Greetings,				
Sheboygan County thanks you for your payment. F	For questions about your account, please call 920-459-3060			
Your payment ID is: 184915664				
Items Paid For:				
Description: Tree and Shrub Sales Amount Paid: \$13.00 Sub Ledger: 5 Customer Information: First Name: Last Name: Address Line				
Address Line 2: City: Plymouth State: Wisconsin Zip Code: 53073 Phone Number: (926,				
From: Sheboygan County Planning & Conservation Sent: Tuesday, October 28, 2025 12:38:23 PM To:				
	Thank you for your order to the Sheboygan County Planning and Conservation Department.			
	Raspberry, Red Qty: 1 = 13.00			
	For questions on your order, please call (920) 946-0663 or (920) 889-1537.			